

# Museum of Discovery

## Part-time Tinkering Studio

### Facilitator



**Job Summary:** The Tinkering Studio is a facilitated space within the Museum of Discovery. The Tinkering Studio Facilitator is a creative team member who is passionate about crafting unique tinkering experiences for children, families, and community partners. This individual enjoys working with their hands and mind to activate a space dedicated to the exploration of materials, processes and systems. Tinkering is an approach to learning that emphasizes investigation, risk-taking, creative problem-solving and curiosity. The primary role of the Tinkering Studio Facilitator is to facilitate learning in this space. This position may also include some activity development and facilitation for special events. Must be able to relate to and engage with a variety of audiences. As a representative of the Museum, premium customer service is required at all times when interacting with guests. **Schedule:** This is a part-time position, with most shifts taking place when school is out of session during summer, winter, and spring breaks as well as some holidays and weekends. Some evenings and weekdays may be required. On average, this position may work 7-12 hours per week.

**Department:** Discovery Network

**Reports to:** Tinkering Studio Manager

**Education:** In pursuit of or have obtained a bachelor's degree in education, science, art, physics, engineering, theater or related field.

**Experience/Skills:** Experience in customer service, interpersonal skills and a high level of initiative are a must. Experience working in a teaching environment, within formal education setting preferred, as well as a basic understanding of play facilitation or inquiry-based teaching.

#### **Workplace Values:**

We are looking for applicants who line up with and exemplify our company values:

- Imagination – We are dedicated to providing an experience that fosters imagination and ignites passion.
- Growth – We are passionate about training our employees and recognizing the uniqueness of everyone.
- Neighborly – We strive for positive relationships, where everyone does their part to make them successful.
- Integrity – We adhere to the highest moral and ethical standards in all that we say and do.
- Teamwork – We are a diverse but unified team, working together to achieve excellence in all that we do.
- Embracing Change – We are always open to new ways to improve employee engagement.

#### **Special Skills:**

- Demonstrates expertise and proficiency in a craft or skill related to making and tinkering (i.e. painting, illustration, sculpting, woodworking, electronics, textiles, coding, etc.)
- Creative mind that can make any content fun and engaging for a variety of ages.
- Portrays an infectious enthusiasm and positive energy with guests.
- Has an approachable personality at all times.

- Organizational skills with a high degree of initiative and able to problem solve effectively under pressure.
- Strong written and verbal communication skills.
- Attention to detail, especially when it comes to cleaning up after activities and events.
- Ability to work with a team as well as alone.

### **Job Responsibilities:**

- Tinkering Studio Facilitator
  - Assists with the daily operation of the Tinkering Studio exhibit area. Including activity rotations, supply management and facilitation techniques.
  - Collaborates with the Tinkering Studio Manager and other staff to develop and implement innovative and engaging tinkering experiences.
  - Presents tinkering experiences for a variety of ages and learning styles.
  - Ensures guest safety and maintains a safe environment at all times.
  - Supervises Tinkering Studio volunteers as necessary.
  - Works with the Tinkering Studio Manager to identify outside resources to stay current on trends in making and tinkering nationwide.
- Coordinate/assist with special events, mini-events, and special programming.
- Provide assistance and backup during other museum events.
- Willing to work some evening and weekend events.
- General cleaning and tidying duties.
- Other duties as assigned.

Please send your resume, a cover letter and three references to [mdenney@museumofdiscovery.org](mailto:mdenney@museumofdiscovery.org) or by mail to: **(no phone calls please)**

Mikahla Denney

Museum of Discovery

500 President Clinton Avenue, Suite 150

Little Rock, AR 72201